

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
Executive Director: Douglas Hendry



Municipal Buildings, Albany Street, Oban, PA34 4AW
Tel: 01631 567945

22 May 2013

NOTICE OF MEETING

A meeting of the **OBAN COMMON GOOD FUND** will be held in the **CORRAN HALLS, OBAN** on **WEDNESDAY, 29 MAY 2013 at 11:45 AM**, which you are requested to attend.

Shirley MacLeod
Area Governance Manager

BUSINESS

1. **APOLOGIES**
 2. **DECLARATIONS OF INTEREST**
 3. **PRESENTATION OF QUAICHS**
 4. **MINUTES**
 - (a) **Minutes of the previous meeting of 13 February 2013 (Pages 1 - 6)**
 - (b) **Minutes of the previous meeting of 1 March 2013 (Pages 7 - 10)**
 - (c) **Minutes of the previous meeting of 26 April 2013 (Pages 11 - 12)**
 5. **END OF PROJECT MONITORING**
Report by Area Governance Officer (Pages 13 - 26)
 6. **ACTUAL INCOME AND EXPENDITURE**
Report by Andy Newiss, R A Clement Associates (to follow)
 7. **OUTSTANDING COMMITMENTS**
 - (a) **ARGYLLSHIRE GATHERING (Pages 27 - 30)**
 8. **NEW APPLICATIONS**
- E1 (a) **OBAN CAMANACHD CLUB (Pages 31 - 42)**

- E1 (b) OBAN FM COMMUNITY RADIO (Pages 43 - 80)
- E1 (c) CRAGGY ISLAND TRIATHLON (Pages 81 - 90)
- E1 (d) LORNE HIGHLAND GAMES (Pages 91 - 108)
- E1 (e) OBAN WAR AND PEACE MUSEUM (Pages 109 - 116)
- E1 (f) HOGMANAY IN OBAN (Pages 117 - 122)
- E1 (g) 3RD OBAN GUIDES (Pages 123 - 136)
- E1 (h) SCOTTISH CHAMBER ORCHESTRA (Pages 137 - 144)
- E1 (i) WEST HIGHLAND TENNIS CHAMPIONSHIPS (Pages 145 - 160)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraph is:-

- E1 **Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).

OBAN COMMON GOOD FUND

Councillor Fred Hall

Councillor Alistair MacDougall

Councillor Iain MacDonald

Councillor Elaine Robertson (Chair)

Contact: Danielle Finlay, Area Governance Assistant - 01631 567945

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the CORRAN HALLS, OBAN
on WEDNESDAY, 13 FEBRUARY 2013**

Present: Councillor Elaine Robertson (Chair)

Councillor Fred Hall
Councillor Alistair MacDougall
Councillor Iain A MacDonald
Iain Jackson, Governance Manager
Andy Newiss, Associate Member (R A Clements)
Marri Malloy, Oban Community Council

1. WELCOME AND INTRODUCTIONS

The Chair welcomed and introduced Marri Malloy from Oban Community Council to the meeting.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Rev Dougald Cameron.

The Chair ruled and the Group agreed, in terms of Standing Order 3.2.2 that an application regarding the Highlands and Islands Music and Dance Festival, dealt with at item 8g of this Minute and a report regarding the investment activity at item 10 of this Minute, be taken as a matter of urgency due to the event being held in July 2013.

3. DECLARATIONS OF INTEREST (IF ANY)

Marri Malloy declared a non financial interest in relation to the application on Soroba Community Enterprise which is dealt with at item 7(a) of this Minute because she is a member of the Management Committee.

Councillor Elaine Robertson declared a non financial interest in relation to the application on Oban and District Disability Forum and Access Panel, which is dealt with at item 7(e) of this Minute because she is a member of the Management Committee.

4. MINUTES OF PREVIOUS MEETING - 15TH NOVEMBER 2012

The Minutes of the previous meeting held on 15th November 2012 were approved as a correct record.

5. DISTRIBUTION POLICY

A report on the revised Distribution Policy and Criteria, was considered.

Decision

The trustees approved the report subject to the following amendments to item 10 on page 11 and the second sentence of item 2 on page 12 – The general rule that the Common Good Fund is a fund of last resort shall not apply where a funding request is for a sum of no more than £500.

(Ref: Report by Governance Manager dated 13th February 2013, submitted).

6. REPORT ON ACTUAL INCOME AND EXPENDITURE

A report was presented by Andy Newiss as independent advisor and the Committee noted the current financial position and outstanding commitments.

Discussion took place in relation to future predicted income and associated expenditure.

Decision

The trustees agreed that Andy Newiss is to prepare a forecast of predicted income and potential limits to expenditure which may be necessary during the financial years up to 2016/17.

7. OUTSTANDING COMMITMENTS

A list of outstanding commitments was considered.

Decision

The Committee noted the position.

Marri Malloy, having declared a non financial interest in item 7(a), left the meeting and took no part in the discussion of this item.

(a) SOROBA COMMUNITY ENTERPRISE

The trustees considered an application from Soroba Community Enterprises.

Decision

The Group agreed to disperse the £5,000, being the third year of a three year grant.

(b) LORN AND OBAN HEALTHY OPTIONS

The trustees considered an update provided by Lorn and Oban Healthy Options Ltd.

Decision

The trustees agreed to disperse the £5,000 previously awarded to them on the basis that they were content with the progress of the Group.

(c) ARGYLLSHIRE GATHERING

The trustees had a discussion about the Argyllshire Gathering noting that a letter had been issued on 27th November 2012 Requesting confirmation from the Group as to whether the sum previously underwritten for the current financial year would be required and that confirmation of this should be submitted no later than 15 March

2013.

Decision

The trustees agreed that a further letter should be sent to the Group seeking confirmation as to whether they intended to apply for the sum of £5,000.

The trustees also agreed that should Argyllshire Gathering require to make an application, the decision as to the release said funds would be delegated to the Clerk in consultation with the Chair noting that Andy Newiss is to be informed if they reply before 15th March.

(d) **SCOTTISH OCEAN EXPLORER CENTRE**

The trustees considered a request from the Scottish Ocean Explorer Centre with confirmation that they have all funding in place to enable their project to proceed.

Decision

The trustees agreed to disperse £15,000 the Scottish Ocean Explorer Centre.

Councillor Elaine Robertson, having declared a non financial interest in item 7(e), left the meeting and took no part in the discussion of this item. Councillor Fred Hall took Chair of the meeting for this item.

(e) **OBAN AND DISTRICT DISABILITY FORUM AND ACCESS PANEL**

The trustees considered a request from Oban and District Disability Forum and Access Panel that part of the grant of £500 previously approved by the trustees be applied to the cost of a new door.

Decision

The Group agreed to disperse the amount of £199.75 plus vat from the £500 previously earmarked for the alarm system and refused their request that the remainder of the award could be applied to the cost of new door. It was agreed to advise them that they would have to make a new application for assistance with funding for the door.

8. NEW APPLICATIONS

(a) **OBAN CELTIC UNDER 14'S SHINTY CLUB**

The trustees considered a letter from Oban Celtic Shinty Under 14's.

Decision

The trustees requested that Oban Celtic Shinty Under 14's be requested to submit a formal application for funding.

(b) **OBAN CINEMA**

The trustees considered an application from Oban Cinema requesting a grant for refurbishment work.

Decision

The trustees agreed that Oban Cinema had not made a valid application and asked that they be requested to submit the necessary information in order to allow the application to be considered at a Special Common Good Fund meeting.

(c) **R MACINTYRE**

The trustees considered an application from Robert MacIntyre of Glencruitten Golf Club.

Decision

The trustees declined this application as it did not meet the criteria for a grant from the Common Good Fund as he is an individual. It was agreed that the Clerk would contact the applicant advising of other avenues of funding which could be pursued.

(d) **OBAN GAELIC CHOIR**

The trustees considered an application from Oban Gaelic Choir for a grant of £4,000.

Decision

The trustees agreed to disperse £1,500 to the choir.

(e) **GLENCRUITTEN GOLF CLUB**

The trustees considered an application from Glencruitten Golf Club for a grant of £15,000 over a 3 year period.

Decision

The trustees refused the application as they had previously awarded funding to r Glencruitten Golf Club during the current financial year.. The trustees requested that the golf club be asked to submit an application containing further information on the proposed use of any grant funding in the new financial year.

(f) **SCOTTISH CHAMBER ORCHESTRA**

The trustees considered an application from the Scottish Chamber Orchestra for a grant for accommodation.

Decision

The Group agreed to disperse £1,000 to the Scottish Chamber Orchestra to cover cost of the venue in Oban.

(g) **HIGHLANDS AND ISLANDS MUSIC AND DANCE FESTIVAL**

The trustees considered an application from Highlands and Islands Music and Dance Festival which is taking place in July this year.

Decision

The trustees agreed that Highlands and Islands Music and Dance Festival had not made a valid application and asked that they be requested to submit the necessary information in order to allow the application to be considered at a Special Common Good Fund meeting.

9. INVESTMENT ACTIVITY

A report outlining details of investment management costs and the trend in investment valuations for the years to 30th September 2011 and September 2012, was considered.

Decision

The Group agreed to go back to the Head of Strategic Finance and request a further report.

(Ref: Report by Head of Strategic Finance dated 13th February 2013, tabled).

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**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS,
OBAN
on FRIDAY, 1 MARCH 2013**

Present: Councillor Elaine Robertson (Chair)

Councillor Iain Angus MacDonald
Councillor Fred Hall
Councillor Alistair MacDougall
Iain Jackson, Governance Manager
Andy Newis, Associate Member (R A Clements)
Marri Malloy, Oban Community Council

1. WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the Special Meeting to discuss two applications which had previously been submitted to the previous meeting on 13th February.

2. APOLOGIES FOR ABSENCE

There were no apologies for absence.

3. DECLARATIONS OF INTEREST (IF ANY)

None.

4. CORRESPONDENCE

(a) OBAN AND LORN PIPE BAND ASSOCIATION

A letter was received from Oban and Lorn Pipe Band Association thanking the Oban Common Good Fund for their extremely generous donation.

Decision

Noted.

5. NEW APPLICATIONS

(a) OBAN CINEMA

The Trustees noted that the application was to enable the applicants to match fund a grant of £49660 from Creative Scotland. They also noted from the application that the applicants had received awards and other resources totalling £31000, and were awaiting decisions on applications totalling £10661.

The Trustees agreed in principle to award a grant of up to a

maximum of £6000 subject to confirmation from the applicants that they had been awarded grants in respect of the £10661 detailed above. The grant will be paid on receipt of evidence of the grants being awarded to the applicants and to delegate the decision to release the monies to the Area Governance Manager in consultation with the Chair.

(b) HIGHLANDS AND ISLANDS MUSIC AND DANCE FESTIVAL

The Trustees considered a valid application from Highlands and Islands Music and Dance Festival which is taking place in July this year.

Decision

The Trustees agreed in principle to grant an award of up to a maximum of £2,000 in respect of the travelling costs of the pipe bands attending the event, subject to the applicants providing information on the number of bands, together with details of the actual travelling costs for each individual band. The grant will be paid on receipt of this information and to delegate the decision to release the monies to the Area Governance Manager in consultation with the Chair. They also agreed to award a grant of £500 to pay for the catering for all the bands attending the event.

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MINUTES of MEETING of SPECIAL OBAN COMMON GOOD FUND held in the MUNICIPAL BUILDINGS, ALBANY STREET, OBAN on FRIDAY, 26 APRIL 2013

Present: Councillor Elaine Robertson (Chair)

Councillor Fred Hall
Councillor Alistair MacDougall
Shirley MacLeod, Area Governance Manager
Andy Newiss, Associate Member (R A Clements)
Marri Malloy, Oban Community Council

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Iain MacDonald and Dugald Cameron.

2. DECLARATIONS OF INTEREST (IF ANY)

There were no declarations of interest.

3. OBAN PHOENIX CINEMA

The Trustees considered an updated application from Oban Phoenix Cinema for funding for the main screen. This followed on from their application at the Special Common Good Fund meeting on 1st March.

Decision

The Trustees agreed to award £4,500 to Oban Phoenix Cinema.

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ARGYLL AND BUTE COUNCIL**OBAN COMMON GOOD FUND****CUSTOMER SERVICES****29th May 2013**

END OF PROJECT MONITORING

1.0 SUMMARY

- 1.0 This report progresses the decision made by the Common Good Fund in November 2012 and asks that the use of End of Year Monitoring procedures be adopted henceforth for all applications to the Oban Common Good Fund.

2.0 RECOMMENDATION

- 2.1 Members are asked to consider and note the information, the standard proforma for end of project monitoring to be carried out, and the revised Oban Common Good Fund application form, and to agree that these procedures be adopted for all future applications to the Common Good Fund.

3.0 DETAIL

- 3.1 The Oban Common Good Fund is held in trust for the Common good of the burgh of Oban and its inhabitants. Trustees generally disburse the interest from investments held by the Trust, but have an overarching responsibility to use those funds wisely, in accordance with agreed criteria, and overwhelmingly, to protect the Fund in perpetuity on behalf of the community of Oban.
- 3.2 At the meeting of the fund held in November 2012 Members considered a report in regards putting in place a checking mechanism for those who are in receipt of support from the Fund to ensure that any monies awarded are used appropriately and in accordance with the Fund criteria, and agreed that recipients should be required to provide update to the Fund giving a level of information which enables Trustees to be satisfied that this has happened. It was further agreed that recipients of funding from the Common Good Fund, as a condition of any such award, be required to complete an end of project monitoring report to the Fund, outlining the amount of funding, any match funding, project details and outcomes, including the number and breakdown of people who benefitted from the award.
- 3.3 Provision of this end of project information will enable the Trustees to

have a consistent and clear oversight of use of the Common Good Fund, will enable them to have detailed information about projects and outcomes supported, be able to take this information into consideration where any subsequent applications to the Fund are made, be able to promote the fund as an enabler of good work in the Oban area, and to be provided with consistent detail about the use of the Fund and its benefit to the Oban community, which is the overall responsibility and function which the Trustees must carry out.

- 3.4 In accordance with the decision made in November appendices to this report provide Trustees with a suggested proforma for the agreed end of Project Monitoring information to be submitted, and a revised Oban Common Good Fund Application form.

4.0 CONCLUSIONS

- 4.1 Members are asked to agree the format of the Monitoring form and the revised Common Good Fund application form, and to agree that all future applicants to the Fund will be required to submit such information to the Fund as a condition of any successful application and award being made.

5.0 IMPLICATIONS

- | | | |
|-----|-------------------|---|
| 5.1 | Policy: | In line with the Fund's Aims of openness and transparency in its decision making processes. |
| 5.2 | Financial: | None |
| 5.3 | Legal: | None |
| 5.4 | HR: | None |
| 5.5 | Equalities: | Consistent with Equal Opportunities policy. |
| 5.6 | Risk: | None |
| 5.7 | Customer Service: | None |

For further information contact:

Shirley MacLeod, Area Governance Manager - 01369 707134

Date: 30th April 2013.

**OBAN COMMON GOOD FUND GRANT - END OF PROJECT MONITORING
REPORT
2013/14**

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Name of Organisation: (merge field)

Contact Details: (merge field)

Project Funded:

Grant Allocation: (merge field)

1 Finance (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs

2 Match Funding (Please provide details of any match funding received)

Grant Scheme	Description	Amount

3 Did you meet the aims of the project – please give details? (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)

--

4 What difference did your project make? (This section should also include examples of how individual participants/services users experienced the project/activity -case studies/quotes can be used)

5 Key Learning Points Please detail any unexpected outcomes (positive and negative) including anything that would be done differently in the future.

6 Do you have any comments to help us improve the grant process?

Signature	
Print name:	
Position held in organisation:	
Date:	

Please note: The Common Good Fund reserves the right to request copies of all receipts for expenditure.

PLEASE GIVE BREAKDOWN IN TERMS OF AGE AND GENDER

	MALE	FEMALE	0-4	5-9	10-16	17-24	25-64	65+
HOW MANY PEOPLE BENEFITED FROM THE GRANT?								

PLEASE RETURN THE COMPLETED FORM TO: Shirley MacLeod, Area Governance Manager, Argyll and Bute Council, Municipal Buildings, Albany Street, Oban. Email: shirley.macleod@argyll-bute.gov.uk.

For office use only	
Applicant:	
Date Received:	
Date Acknowledged:	
Amount Requested	
Reason for funding	
Date of meeting:	
Decision:	

OBAN COMMON GOOD FUND

APPLICATION FOR FINANCIAL ASSISTANCE

COMPLETED FORMS SHOULD BE RETURNED TO:

**AREA GOVERNANCE ASSISTANT
GOVERNANCE & LAW
ARGYLL & BUTE COUNCIL
MUNICIPAL BUILDINGS
ALBANY STREET
OBAN
PA34 4AW**

Meetings of the Fund are held quarterly (February, May, August and November). Please note that the deadlines for receipt of applications are 15th January, April, July and October respectively.



OBAN COMMON GOOD FUND

The Fund meets on four occasions per year (February, May, August and November) and the deadline for receipt of applications will be 15th January, April, July and October respectively.

CRITERIA

The following criteria apply to all applications for financial assistance from the Oban Common Good Fund:-

1. The Common Good Fund requires to be administered having regard to the interests of the inhabitants of the town of Oban. Accordingly, applications must clearly demonstrate that the purpose of the grant is to provide a service or facility that will meet a local need or directly benefit the residents of Oban. The Members of the Fund must be satisfied that any and all disbursements from the Fund meet this requirement, and their decisions in this regard are full and final.
2. The Common Good Fund is not an alternative to mainstream Council Grants Schemes and applications to the Fund will only be considered once other sources of funding (where applicable) have been applied for and determined.
3. Subject to 1 and 2 above, applications will be considered from individuals and properly constituted voluntary or charitable organisations for funding towards 'one-off' projects. Applications for routine operational costs / core funding will not normally be considered. Regular applications from organisations will only be considered where such applications form part of a defined development plan or growing project.
4. Applications will only be considered if they include a copy of the most recent audited or approved accounts of the organisation. Accounts can only be approved by someone independent of the applicant organisation. This person's name and address must be supplied.
5. Applications will not normally be accepted in respect of projects on which work has already started, or in aid of expenditure towards which applicants have already made a commitment or paid.
6. Applications relating to a wider area than that covered by the Fund will not normally be considered unless the applicant can specify, to the satisfaction of the Fund Members, how any grant will meet a local need or directly benefit residents of Oban.
7. Applicants must enclose, along with the completed application form, the following information (where applicable):
 - A copy of the most recent audited or approved accounts
 - Contractor's estimates
 - A copy of the organisation's constitution
 - Any planning or other consents (which must have been already obtained)



All successful applicants will be required to complete an End Of Project Monitoring Form to ensure that any monies awarded are used appropriately, in accordance with the Fund criteria and giving a level of information which enables trustees to be satisfied that this has happened. The submitted information must outline the amount of funding, any match funding, project details and outcomes, including the number and breakdown of people who benefitted from the award.



SECTION 1 - YOU/YOUR ORGANISATION

**INDIVIDUALS - COMPLETE 1a ONLY AND GO TO SECTION 2
ORGANISATIONS - COMPLETE ALL OF THIS SECTION**

1(a) **You/Your Organisation's name and address:**

Name: _____

Address: _____

_____ Postcode: _____

Tel: _____ E-Mail: _____

1(b) **Name and address of contact for the purposes of this application:
(if different from above)**

Name: _____

Position in organisation (if applicable) _____

Address: _____

Tel: _____

1(c) **Background Information:**

Please give a summary of the history of your organisation, including when it was formed, links to any parent body etc.



1(d) **Aims and Objectives of your Organisation**

What are the aims and objectives of your organisation, including its current role in the Community, types of services provided and target client groups?

1(e) **Registered charities - please give your registration number:** _____

1(f) **Membership and users:**

How many people in Oban regularly use the services/facilities offered by your organisation?

Please indicate how many are: male _____ female _____ disabled _____

Do you make a charge to your users? Yes _____ No _____

If 'YES' please give details;

Do you have a membership scheme? Yes _____ No _____

How many members belong to your organisation? _____

Please indicate how many members are:

Male _____ Female _____ Disabled _____

Please give details of your membership fees

1(g) **Does your organisation have a constitution?** Yes _____ No _____

If 'Yes' please include a copy with your application.



SECTION 2 - FUNDING REQUEST

2(a) How much grant are you requesting from the Oban Common Good Fund?

£ _____

2(b) Please explain how the funding will be used:

SECTION 3 - APPLICATIONS FOR 'ONE OFF' PROJECT GRANTS

3(a) Please detail the total cost of your proposals:

Applicants seeking assistance towards equipment or building works must include two competitive quotes (please refer to the guidance)

ITEM OF EXPENDITURE	COST
TOTAL COST	



3(b) Have you applied to any other organisations for financial assistance towards the cost of this project? YES { } NO { }

If 'YES' please give details:

ORGANISATION	DATE OF APP.	AMOUNT REQUESTED £	AMOUNT AWARDED £	IF NO DECN, DATE EXPECTED

3(c) Do you have the necessary planning and/or building control consents?

Yes { } No { } Not Applicable { }

SECTION 4 - DECLARATION

I confirm that, to the best of my knowledge, all the answers given above are true and accurate. I understand that details contained in this form will be processed by the OCGF members and administrative staff. I am aware that by submitting this application I am agreeing to the publication as of the details contained in this application in any form deemed appropriate by the members of the Fund I am also aware that the amount and conditions of any award granted will also be public

Signed _____ Date _____

Print name _____

Office held _____



OBAN COMMON GOOD FUND GRANT - END OF PROJECT MONITORING REPORT

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Name of Organisation:

Contact Details:

Project Funded:

Grant Allocation:

1 Finance (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs

2 Match Funding (Please provide details of any match funding received)

Grant Scheme	Description	Amount

3 Did you meet the aims of the project – please give details? (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)



4 What difference did your project make? (This section should also include examples of how individual participants/services users experienced the project/activity -case studies/quotes can be used)

--

5 Key Learning Points Please detail any unexpected outcomes (positive and negative) including anything that would be done differently in the future.

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6 Do you have any comments to help us improve the grant process?

--

Signature	
Print name:	
Position held in organisation:	
Date:	

Please note: The Common Good Fund reserves the right to request copies of all receipts for expenditure.

PLEASE GIVE BREAKDOWN IN TERMS OF AGE AND GENDER

	MALE	FEMALE	0-4	5-9	10-16	17-24	25-64	65+
HOW MANY PEOPLE BENEFITED FROM THE GRANT?								

**PLEASE RETURN THE COMPLETED FORM TO: Shirley MacLeod, Area Governance Manager,
Argyll and Bute Council, Municipal Buildings, Albany Street, Oban. Email:
*shirley.macleod@argyll-bute.gov.uk.***



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Oban Common Good Fund Commitments 29/5/13

	<u>2013/14</u>
Argyllshire Gathering (17/6/11) Underwrite the Argyllshire Gathering over a three year period, covering the years 2011/12, 2012/13 and 2013/14, up to the value of £5,000 in each year	£5,000
Total	_____ <u>£5,000</u>

Please note that as of 20.5.13-

The Argyllshire Gathering have confirmed their wish to uptake the grant from the Common Good Fund (letter attached)

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THE ARGYLLSHIRE GATHERING

Shirley MacLeod
Clerk – Oban Common Good Fund
Governance & Law
Municipal Buildings
Albany Street
Oban PA34 4AW

9 May 2013

Dear Shirley,

Oban Common Good Fund

Further to my conversation with Danielle today, first of all please let me apologise for any confusion over communication with us. As a voluntary committee roles and responsibilities change from time to time, so it would probably be best if future correspondence is addressed to our permanent Secretary:

Rosemary Young
Secretary, Argyllshire Gathering
Dundarroch
Pulpit Hill
Oban PA34 4LX

Second, and most importantly, we are so grateful for the under-writing support of the Common Good Fund and I would like it if you could pass on our grateful thanks once again to all concerned. We were fortunate again last year not to require the funds. Loss was avoided by a narrow margin, and we will work hard again this year to run a profitable event, controlling costs and attracting as much sponsorship as possible. We would like to thank you in advance for offering this third year of grant against loss, and confirm that we wish to accept the offer. We will contact you again once our accounts for 2013 are in hand to confirm the position.

Please get in touch with us if there is anything else you require.

Yours sincerely

Lucinda Gray
(on behalf of the Argyllshire Gathering)

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